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How to fix a swingline stapler 664xx

How does a spring go in a stapler? Why are my staples bending? How do you set up a stapler? How do you take apart a stapler? How do you load a Swingline 747 stapler? Why is my stapler not working? How do you unjam a Bostitch stapler? What is the best heavy duty stapler? Various options exist as multiple tools can do the job! We've shown above that using a pencil to unjam a stapler is suitable; however, we never recommend trying to fix the issue by sticking your fingers into the unit. The following items may be used!A paper clip is the perfect size for picking at a jammed stapler. The method is the same as above, using the loop of the paperclip to try to loosen the jammed staple up so it falls out of the magazine. You can also try to pick out the jammed staple with the point of the paperclip, gliding it out. Handy in many ways! The ends of scissors are slim enough to where they can slide directly down into the opening of the stapler, forcing the jammed staples out. Check out the Bostitch Office scissors for efficney in helping to unnclog those pesky jams, and use them for all your cutting tasks around the house. Who would have thought a staple remover would be a fitting tool to remove a stapler in a staple jam? It really is perfect. Plus, many times they feature a magnetic tip so it automatically catches the staple annd glides smoothly out!Pliers allow you to really get a grip on the staplers you're trying to extract from the stapler. They too may feature magnetic ends, making it easier to lift the staple out.Hopefully, this helps those of you who struggle with frequent staple jams, Have a Bostitch stapler you're unable to unjam? Contact us and we'll be happy to provide further assistance! Take the plastic top cover off of the stapler, remove top spring, and top tab and screw. (Difficulty = 7, needed strength & small Phillips screwdriver) Slide metal axle and plastic bearing from the hinges of the base, removing the hinging metal component. (Difficulty =1) Remove the metal component from the base. (Difficulty = 1)Open the metal component and remove the slide and the slide spring (Difficulty = 2) Use a small flathead screwdriver to remove the interior bottom slide housing from the bottom slide housing. (Difficulty = 4)Attach slide spring to slide and top slide housing. (Difficulty = 3)Pop interior bottom slide housing back onto bottom slide housing, making sure to include the interior spring. Then, attach slide to bottom slide housing. (Difficulty = 7)Place metal component (with top slide housing hinge aligned with bottom slide housing hinge aligned) and plastic bearing on base and carefully run the metal axle through the parts. (Difficulty = 6, have to have all parts aligned perfectly)Using small Phillips head screwdriver, sew top tab back onto top plastic cover. Then, place top spring in slot of plastic cover, and push plastic cover onto the metal axle running through the metal component and base. (Difficulty = 8, must use a lot of strength to pop the top back onto the axle) If you use staplers long enough, you'll probably end up jamming one. The more often you have to try and fix a jammed stapler, the more likely you are to experience the dreaded pricked fingertip. Following a few tried-and-true methods, you can successfully remove a stuck staple from a stapler and get back to work. Staples are pressed together in a long row, and after each press of the stapler, one drop downs into the correct position for the next use. Occasionally, staples fall in an awkward position and jam. If you pound the stapler too hard, or if you're trying to staple too many pages, you can bend one of the tines of the staple, jamming the stapler. Your first reaction when you find your stapler isn't working might be to bang it on the desk or table, hoping to get the jammed staple to fall out. Don't do this. You can jam the staple further in and make it more difficult to remove. The same goes for repeatedly trying to staple something. You might give the stapler one or two more tries, but if the staple doesn't go into your papers or doesn't fall out, stop. Open the stapler from its V shape to an I shape before you attempt to open the stapler mechanism (called the magazine) that houses the staples. The lid of the magazine is usually one color, while the magazine is silver. The base of the stapler often matches the color of the magazine lid. Trying to raise the lid of the magazine while holding the bottom of it can cause you to flip the lid too quickly. Hold the top of the stapler magazine with two fingers and slowly, while maintaining firm pressure, start pulling the lid apart from the part of the magazine that holds the staple. Be careful not to do this too quickly, or the lid might again fly open, spraying the staples all over your office or desk. Some staplers have a mechanism that looks like a button. Press this to open the magazine lid. If you can't open the lid of the magazine, try to see if a stapler has jammed near the front. You might see the two tines of a staple sticking out of the bottom front of the stapler, indicating a jam has occurred. Use scissors, a small pair of pliers, or even your fingers to pull the staple out. Once you have the lid open, look to see what the problem is. You might see staples misaligned, preventing any from falling downward. You might see that a staple has fallen down into stapling position, but it's now bent or jammed. Pull the spring mechanism (that pushes the staples forward after each use) backward. Remove the remaining clip of staples, either with your fingers or by turning the stapler upside down and letting them fall out, recommends tool review website Cool Circuit. Turn the magazine upside down and gently tap it on your desk to see if the problem staple falls out. If it does, turn the stapler over, make sure the remaining staples are loaded correctly (which means all against each other with no gaps) toward the front of the stapler, called the leader. If this doesn't work, try unbending a paper clip and prying the problem stapler out. Try to lift the staple up from the top of the magazine. If that doesn't work, try to push the stapler up from the bottom of the magazine. If the staple is hanging halfway out of the magazine (toward the bottom), try to push the staple the remaining way out. Use the right stapler for the right job, recommends office supply company Bostich. Some lightweight staplers will jam easily if you try to staple more than 10 pages or try to staple thick paper or cardboard. If your office doesn't have a small, lightweight stapler and a heavy duty one, consider getting one of each. You might invest in a staple gun if you'll be stapling boxes or packages, such as padded mailers. The easiest way to avoid jams is to quickly open the stapler lid and check to make sure the staples are lined up properly, all together, and that the first staple isn't misaligned, ready to jam. Chosen Solution Eric Fields . I assume you are asking about the long thin feed/load spring which usually connects to a small tab on the staplers upper slide housing and to a tab on the slide. The links below should help you out in seeing spring mounting locations. On the guide link once you have opened it you can zoom in on where the spring is attached. Good luck. I hope this helped you out, if so let me know by pressing the helpful button. ... Stapler Maintenance Welcome to the Swingline! \$5 Value Shipping on all orders, no minimum purchase required. Welcome to the Swingline! \$5 Value Shipping on all orders, no minimum purchase required.

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